

WE ARE HIRING

SOURCING ZONAL OFFICER

In 2017, Koa had a brilliant idea of how to contribute to sustainable growth in rural Ghana. The Ghanaian-Swiss start-up was born from a sophisticated concept, innovative processes and a lot of passion. Koa is the first cocoa fruit processor in West Africa and makes use of the pulp of the cocoa pods, thus reducing food waste and enabling Ghanaian cocoa farmers to earn an additional income. Koa's first factory has a capacity of 300 tons and the second factory has 2,500 tons. Today, over 100 employees in Ghana and Switzerland dedicate themselves to the growth of Koa to boost value creation in the cocoa-growing regions and to develop innovative and pioneering processes. Are you passionate about social impact? Join the Koa team now.

LET'S SUM IT UP!

The Sourcing Zonal Officer is responsible for working closely with our farmers through lead farmers, and zonal leads towards attaining the overall organizational production targets. This position involves the identification and onboarding of new cocoa hotspots, leading farmer mobilization and organization efforts for daily production and other routine field activities while managing relationships with existing stakeholders (farmers). The ideal candidate should have a firm understanding of the seasonal dynamics of cocoa production, strong analytical, organizational and communication skills, with a good understanding of the use of Microsoft Office tools.

RESPONSIBILITIES

- Support the implementation of seasonal raw material sourcing plans through routine farmer organization efforts to meet daily raw material requirements.
- Enhance communication at the zonal level by maintaining contact and managing relationships with Koa's farmers through the lead farmers, and offer feedback where applicable.
- Lead the implementation of rapid feasibility assessments and door-to-door programs to enhance raw material sourcing.
- Compile and coordinate the distribution of daily resource requirements for smooth sourcing activities within assigned zones.
- Ensure data integrity for sourced raw material data through tracking and reconciliation of buckets deployed versus buckets sourced in the appropriate documents.
- Track and manage utilization of organizational resources for all activities in assigned zones to expedite bucket delivery in the field and early bean arrival at the factory on production days.
- Identify and escalate all bottlenecks in the sourcing workflow to the appropriate quarters for prompt corrective action.
- Lead farmer grievance identification and resolution efforts in the assigned zone, alongside performing associated documentation tasks.
- Increase the sourcing potential of the organization through the identification and onboarding of new cocoa hotspots (communities or large farm holders) within assigned zones through comprehensive feasibility studies and enhanced Farm and Farmer Management Practices.
- Support the development and implementation of weekly work plans of the department through collaboration with relevant internal and external stakeholders.

- Develop leaderboards for tracking lead farmer raw material sourcing performance and ensure reconciliation of collected data with the organization's production and finance teams.
- Assist in the documentation and communication of improved sourcing practices and systems.
- Perform auxiliary tasks as directed by the line manager.

REPORTING

The Sourcing Zonal Officer reports to the Raw Material Sourcing Manager.

JOB REQUIREMENT

ACADEMIC QUALIFICATION

- Bachelor's/MSc/MPhil degree in Agricultural Science, Agricultural Extension, Community Development Studies or a related field.

WORK EXPERIENCE

- Up to 3 years of experience in Agricultural Commodity Sourcing, Agricultural Extension and Farmer relationship management, and Community Development or any related field is preferred.

COMPETENCE AND SKILLS

- Proficiency in the use of Microsoft Office suite.
- Excellent communication skills and the ability to lead community-wide dialogue in oral Twi and/or English.
- Good experience in farmer engagement and rural social dynamics.
- Excellent organizational and team leadership skills
- Logistics coordination



Interested applicants should send their resume with the job title as the subject to careers.gh@koa-impact.com not later than **26th April 2024**. Early applications are preferred. The targeted starting date is **1st July 2024**, job Location is either Akim Achiase in the Eastern Region or Assin Akrofuom in the Central Region of Ghana.

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Corporation